

SECTION 03-05

Effective Date: July 1, 1996

EMPLOYMENT INTERVIEW

Interviews with candidates shall be conducted by the application reviewers. All application reviewers need not participate in the interview process at the direction or consent of the County Administrator. Prior to the conduct of interviews, the reviewers shall determine a reasonable number of questions to pose to each candidate during the interview in order to achieve some consistency in the interview process (interviews are not limited to the pre-determined line of questioning). Only questions about information on the employment application or job-related information may be asked. Questions may be changed for subsequent interviews for new vacancies in a similar position.